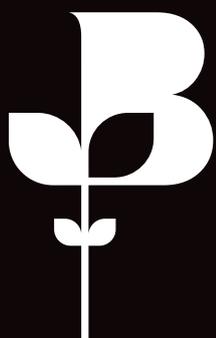
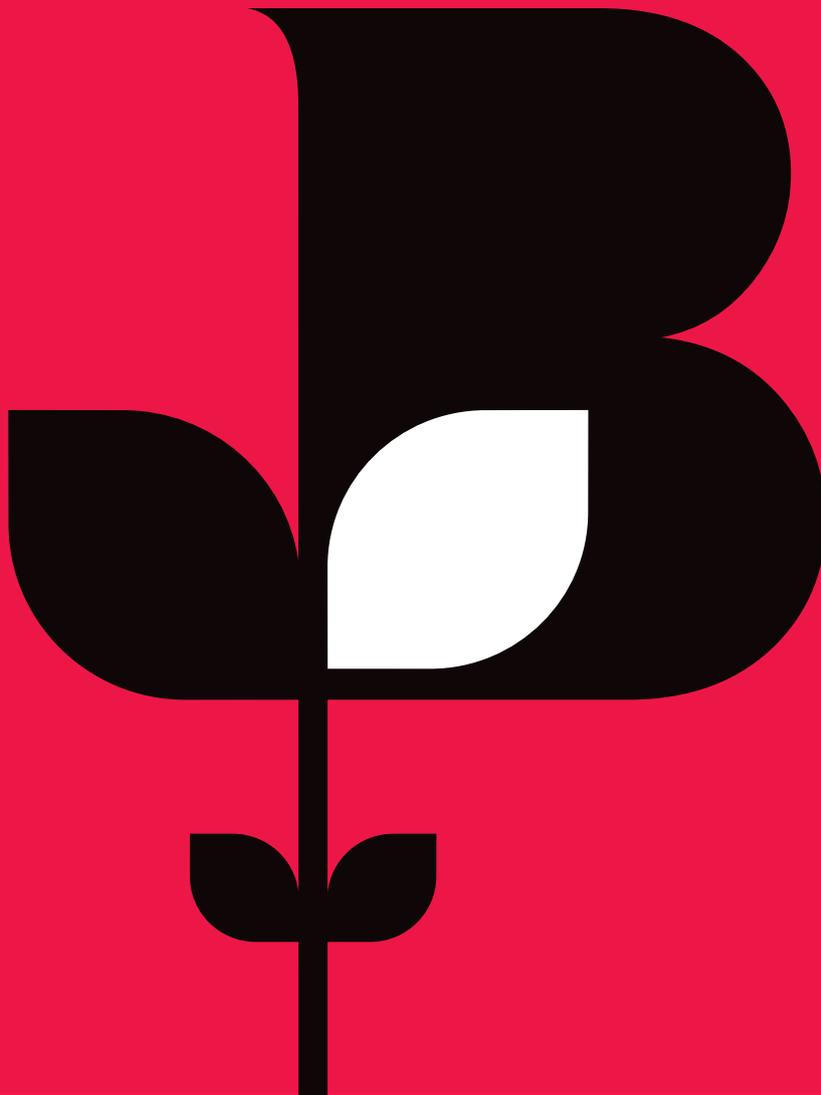


# WEST & NORTH YORKSHIRE CHAMBER OF COMMERCE

Financial Summary 2019/20



West & North  
Yorkshire Chamber  
of Commerce  
British Chambers of Commerce  
Accredited

Company Registration No. 00054940 (England and Wales)

**West And North Yorkshire Chamber Of Commerce And Industry**

**(A Company Limited By Guarantee)**

**Annual Report And Financial Statements**

**For The Year Ended 31 March 2020**

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
COMPANY INFORMATION**

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<b>Directors</b>	Mr L J Beardmore Ms A Beresford Mr M J Briffett Mr A M Caton Mr A J Digwood Ms P M Dillon Mr N J Garthwaite Mr G R Jennings Mrs B L Meynell Mrs S Needham Mr L R Underwood Mrs V Wainwright Mrs S R Watson	(Appointed 27 September 2019)
<b>Secretary</b>	Mrs J A Snook	
<b>Company number</b>	00054940	
<b>Registered office</b>	Devere House Vicar Lane Little Germany Bradford BD1 5AH	
<b>Auditor</b>	Garbutt & Elliott Audit Limited Triune Court Monks Cross Drive York YO32 9GZ	

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**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
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# **WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND INDUSTRY**

## **(A COMPANY LIMITED BY GUARANTEE)**

### **STRATEGIC REPORT**

#### ***FOR THE YEAR ENDED 31 MARCH 2020***

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The directors present the strategic report for the year ended 31 March 2020.

#### **Fair review of the business**

The West & North Yorkshire Chamber brings together the Chambers serving Bradford, Leeds, and York & North Yorkshire. The Chamber would not be successful in connecting, supporting and representing businesses in its operating area without the continuing support and involvement of its members, committees, directors and colleagues and I would like to thank all of you for the contributions you have made in the last twelve months.

The Chamber is a membership organisation financed from subscriptions, from providing services to clients and by delivering two European Union funded contracts, Ad:Venture and the European Enterprise Network. The Chamber works with a wide range of enterprises from those looking to start their own business, through small and medium-sized ones to the largest public limited companies across West and North Yorkshire.

Its principal activities include:

- Trade – connecting businesses to each other, to specialist advice and services.
  - Voice – influencing decision-makers and raising the profile of business issues.
  - International trade – helping companies to trade globally and reach new markets.
  - Events – connecting members, customers and suppliers, providing essential business information and learning opportunities.
  - Maintaining an effective network driven by business for business.
  - Leadership – leading the business agenda and involving relevant representatives.
  - Place – to work in partnership with others to create successful areas where businesses and communities can thrive.
  - Property - providing quality serviced offices and industrial units.
  - Social impact – activating and maintaining the Raising the Bar network and awards to bring businesses in addition, community needs together.
- The Chamber's subsidiary company, Business & Enterprise Finance Ltd, provides loans to business, primarily in Yorkshire and the Humber and Teesside, including offering finance from the Start-up Loan Company. BEF also manages funds on behalf of the Northern Powerhouse Investment Fund.

#### **Principal Risks and Uncertainties**

The UK left the European Union in 2020 and from 1 January 2021 the regulations relating to import and export documentation and tariffs will be introduced. The change will have an impact on the range of services provided by the international department. The Chamber has worked with the British Chambers of Commerce to help businesses prepare for the change in the services it provides relating to HM Revenue and Customs regulation, immigration rules, business support, legal matters and markets. The online Brexit Toolkit has been an effective way of providing and updating information to help companies plan for the impact of leaving the EU. There may be new opportunities for the Chamber arising from the changes, but the picture remains unclear.

Since March 2020, the UK economy has been adversely affected by the Covid-19 pandemic. It is likely that some businesses will close or fail due to the downturn in the economy, which may include Chamber members who pay annual subscriptions and purchase services.

Difficult trading resulting from Covid-19 may also have an impact on the lending of Business & Enterprise Finance Ltd; however, the company has considered the risks and will respond as necessary.

# **WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND INDUSTRY**

## **(A COMPANY LIMITED BY GUARANTEE)**

### **STRATEGIC REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

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#### **Performance during the year**

The Chamber succeeded in its bid for £600k from the European Regional Development Fund to expand its property offer to encourage new business growth. The bid was successful and the Chamber invested £580k in additional space and refurbishment, which will provide an income stream from rent and services and add value to the Chamber's existing properties, which are Devere House and the Bradford Chamber Business Park. Twelve offices in Devere House and three industrial units were developed at the Business Park that were completed in late March 2020 and offer space on flexible terms.

Elections took place for the Leadership Groups in Bradford, Leeds and York & North Yorkshire in July 2019, resulting in the recruitment of new members in each of the three geographical areas.

Nick Garthwaite, of Christeyns, was appointed by Directors as Chair of the West & North Yorkshire Chamber Board in September 2019, with Paula Dillon, Immediate Past President of the Leeds Chamber, as the Vice Chair.

Key issues for members were skills shortages, transport and infrastructure. The Chamber established regular meetings with HS2, Transport for the North, the Department for Transport and Network Rail, to influence investment in future services. In North Yorkshire members considered the housing plans, the development of the York Central site, the availability of commercial property in York and road upgrades, including the A64. A new West & North Yorkshire committee was formed in November 2019 to deal with environmental and climate changes issues.

Chamber International organised a Global Expo in 2019 involving contacts from several overseas markets for meetings with businesses entering or expanding their overseas markets. The British Chambers of Commerce network grew with the addition of 50 overseas Chambers, allowing us to have easier links globally.

#### **Year end results**

##### ***West & North Yorkshire Chamber***

The Chamber retained over 85% of its membership during the year and achieved a net increase in member numbers of 4.5%. Those who are patrons and sponsors have enabled the Chamber to develop new work and larger events and we appreciate their support.

There was a trading profit of £3,221 for 2019/20, compared with £4,257 in the previous year, but the major difference in the financial performance resulted from the value of shares. At the end of March 2020, there was a negative fair value adjustment to investments of £72,533. The recognition of that fall in value resulted in an overall loss before taxation of £71,535, however within two months of the financial year-end the fair value of the investments had risen by approximately £50,000.

##### ***Business & Enterprise Finance Ltd ("BEF")***

The Chamber's subsidiary company, BEF, had a record year of lending and loaned £10.9m to businesses predominantly across the North of England but also other parts of the UK. £6.5m was their own funds, £0.9m was Northern Powerhouse Funds and £3.6m was start up loans. It manages Start-up Loans and the Northern Powerhouse Investment Fund (NPIF) Micro Loan Fund on behalf of the British Business Bank. Malcolm Lynch acted as the Chair of the company, working with non-executive directors Andy Caton (resigned), Kim Rebecchi, Lee Underwood, Steve Nicholson, Sandy Needham and executive directors Nicola Beaumont and the chief executive, Stephen Waud.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
STRATEGIC REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**Future developments**

Two manufacturing initiatives, the Leeds Manufacturing Festival and the Bradford Manufacturing Week 2019, were delivered successfully in the past year, bringing together businesses, schools and young people. Those initiatives, which have benefits for members in the manufacturing sector and educational organisations will be held in 2020/21 but with most activity being delivered online and remotely because of the social isolation requirements relating to Covid-19.

Discussions are underway on ways to increase membership and representation from ethnic minority owned businesses.

Chambers in the Yorkshire and Humber region and within the Northern Powerhouse will continue to work together to influence decisions affecting members, especially in relation to transport, infrastructure, skills, finance and Brexit.

**The Voice of Business - Presidents**

In July 2019 three new Presidents were elected. They are Amanda Beresford of the Leeds Chamber, Suzanne Watson of the Bradford Chamber and Andrew Digwood for the York and North Yorkshire Chamber.

**Other information**

The Chamber employs 63 individuals and its subsidiary company, Business & Enterprise Finance Ltd employs 26 people.

The annual, independent colleague survey showed an increase in the Chamber's overall score, placing it in the top 10 of 200 businesses using the survey service. The management team amended the personal development review system in early 2020 to ensure more frequent reviews of performance and training.

Annual compliance training and guidance was undertaken by colleagues in the areas of the General Data Protection Regulation, money laundering, anti-bribery, equality, and diversity. Colleagues also undertook training in the use of the Salesforce database, Microsoft Teams and first aid.

On behalf of the board

*Nick Garthwaite*

.....  
Mr N J Garthwaite  
**Director**

06/08/2020.....

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
DIRECTORS' REPORT  
FOR THE YEAR ENDED 31 MARCH 2020**

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The directors present their annual report and financial statements for the year ended 31 March 2020.

**Principal activities**

The principal activity of the company and group continued to be that of the support and representation of industry and commerce in the West and North Yorkshire area. During the year, the group's activities were undertaken by West and North Yorkshire Chamber of Commerce and Industry, Business & Enterprise Finance Ltd, Business & Enterprise Finance (NE) Ltd, Goole Development Trust, BEF BSC Limited and BEF-NPIF GP Limited.

**Directors**

The directors who held office during the year and up to the date of signature of the financial statements were as follows:

Mr L J Beardmore	(Appointed 27 September 2019)
Ms A Beresford	
Mr M J Briffett	
Mr A M Caton	
Mr G P Cooper	(Resigned 30 June 2020)
Mr A J Digwood	
Ms P M Dillon	
Mr N J Garthwaite	
Mr G R Jennings	
Mrs B L Meynell	
Mrs S Needham	
Mr L R Underwood	
Mrs V Wainwright	
Mrs S R Watson	
Mr S T Wright	(Resigned 27 September 2019)

**Results and dividends**

The results for the year are set out on page 9.

**Auditor**

The auditor, Garbutt & Elliott Audit Limited, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

**Statement of disclosure to auditor**

So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information of which the auditor of the company is unaware. Additionally, the directors individually have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the auditor of the company is aware of that information.

On behalf of the board

*Nick Garthwaite*

.....  
Mr N J Garthwaite  
**Director**

06/08/2020  
Date: .....

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
DIRECTORS' RESPONSIBILITIES STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2020**

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The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the group and company, and of the profit or loss of the group for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group and company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the group's and company's transactions and disclose with reasonable accuracy at any time the financial position of the group and company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the group and company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE  
AND INDUSTRY**

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**Opinion**

We have audited the financial statements of West and North Yorkshire Chamber of Commerce and Industry (the 'parent company') and its subsidiaries (the 'group') for the year ended 31 March 2020 which comprise the group statement of comprehensive income, the group balance sheet, the company balance sheet, the group statement of changes in equity, the company statement of changes in equity, the group statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent company's affairs as at 31 March 2020 and of the group's profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE  
AND INDUSTRY**

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**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the strategic report and the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and the parent company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of directors**

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the group's and the parent company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the group or the parent company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE  
AND INDUSTRY**

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**Use of our report**

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Garbutt & Elliott Audit Ltd.*

**Alan Sidebottom (Senior Statutory Auditor)  
for and on behalf of Garbutt & Elliott Audit Limited  
Chartered Accountants  
Statutory Auditor**

10/08/2020  
.....  
Triune Court  
Monks Cross Drive  
York  
YO32 9GZ  
York  
YO32 9GZ

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
GROUP STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	2020 £	2019 £
<b>Turnover</b>	<b>3</b>	5,581,163	5,569,773
Cost of sales		(919,314)	(937,650)
<b>Gross profit</b>		4,661,849	4,632,123
Administrative expenses		(4,613,032)	(4,561,131)
Other operating income		285,893	54,754
<b>Operating profit</b>	<b>4</b>	334,710	125,746
Interest receivable and similar income	<b>8</b>	14,514	12,846
Interest payable and similar expenses	<b>9</b>	(229,377)	(105,705)
Fair value adjustment of investments	<b>10</b>	(72,533)	6,265
<b>Profit before taxation</b>		47,314	39,152
Tax on profit	<b>11</b>	31,567	(14,033)
<b>Profit and total comprehensive income for the financial year</b>		78,881	25,119

The statement of comprehensive income has been prepared on the basis that all operations are continuing operations.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
GROUP BALANCE SHEET  
AS AT 31 MARCH 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>					
Intangible assets	12		211,905		218,144
Tangible assets	13		4,011,247		2,684,304
Investments	14		305,926		370,429
			<u>4,529,078</u>		<u>3,272,877</u>
<b>Current assets</b>					
Debtors falling due after more than one year	16	8,836,310		7,395,855	
Debtors falling due within one year	16	3,562,536		3,639,954	
Cash at bank and in hand		1,788,863		1,913,779	
		<u>14,187,709</u>		<u>12,949,588</u>	
<b>Creditors: amounts falling due within one year</b>	19	<u>(2,916,320)</u>		<u>(2,767,621)</u>	
<b>Net current assets</b>			<u>11,271,389</u>		<u>10,181,967</u>
<b>Total assets less current liabilities</b>			<u>15,800,467</u>		<u>13,454,844</u>
<b>Creditors: amounts falling due after more than one year</b>	20		(6,452,915)		(3,506,214)
<b>Provisions for liabilities</b>	21		(80,100)		(124,000)
<b>Net assets</b>			<u>9,267,452</u>		<u>9,824,630</u>
<b>Capital and reserves</b>					
Funding reserve			7,432,402		8,068,461
Profit and loss reserves			1,835,050		1,756,169
<b>Total equity</b>			<u>9,267,452</u>		<u>9,824,630</u>

The financial statements were approved by the board of directors and authorised for issue on 06/08/2020 and are signed on its behalf by:

*Nick Garthwaite*

.....  
Mr N J Garthwaite  
**Director**

Company Registration No. 00054940

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
COMPANY BALANCE SHEET  
AS AT 31 MARCH 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>					
Intangible assets	12		139,050		155,347
Tangible assets	13		3,041,919		1,945,871
Investments	14		305,928		370,431
			<u>3,486,897</u>		<u>2,471,649</u>
<b>Current assets</b>					
Debtors	16	799,871		860,137	
Cash at bank and in hand		182,221		129,987	
		<u>982,092</u>		<u>990,124</u>	
<b>Creditors: amounts falling due within one year</b>	19	(1,346,876)		(1,311,528)	
<b>Net current liabilities</b>			<u>(364,784)</u>		<u>(321,404)</u>
<b>Total assets less current liabilities</b>			3,122,113		2,150,245
<b>Creditors: amounts falling due after more than one year</b>	20	(2,102,008)		(1,015,021)	
<b>Provisions for liabilities</b>	21		(41,000)		(86,000)
<b>Net assets</b>			<u>979,105</u>		<u>1,049,224</u>
<b>Capital and reserves</b>					
Profit and loss reserves			<u>979,105</u>		<u>1,049,224</u>

As permitted by s408 Companies Act 2006, the company has not presented its own profit and loss account and related notes. The company's loss for the year was £70,119 (2019 - £7,357 loss).

06/08/2020

The financial statements were approved by the board of directors and authorised for issue on .....  
and are signed on its behalf by:

*Nick Garthwaite*

.....  
Mr N J Garthwaite  
Director

Company Registration No. 00054940

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
GROUP STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2020**

	Funding reserve	Profit and loss reserves	Total
	£	£	£
<b>Balance at 1 April 2018</b>	8,498,511	1,731,050	10,229,561
<b>Year ended 31 March 2019:</b>			
Profit and total comprehensive income for the year	-	25,119	25,119
Other movements	(430,050)	-	(430,050)
<b>Balance at 31 March 2019</b>	8,068,461	1,756,169	9,824,630
<b>Year ended 31 March 2020:</b>			
Profit and total comprehensive income for the year	-	78,881	78,881
Other movements	(636,059)	-	(636,059)
<b>Balance at 31 March 2020</b>	7,432,402	1,835,050	9,267,452

The other movement included within funding reserve relates to equity accounting for impaired debts, as described more fully in note 1.17.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
COMPANY STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2020**

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	<b>Profit and loss reserves £</b>
<b>Balance at 1 April 2018</b>	1,056,581
<b>Year ended 31 March 2019:</b>	
Loss and total comprehensive income for the year	(7,357)
<b>Balance at 31 March 2019</b>	1,049,224
<b>Year ended 31 March 2020:</b>	
Loss and total comprehensive income for the year	(70,119)
<b>Balance at 31 March 2020</b>	<u>979,105</u>

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
GROUP STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	2020 £	£	2019 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	29	(1,116,082)		(627,125)	
Interest paid		(229,377)		(105,705)	
Income taxes paid		(700)		(49,098)	
<b>Net cash outflow from operating activities</b>		<b>(1,346,159)</b>		<b>(781,928)</b>	
<b>Investing activities</b>					
Purchase of intangible assets		(42,494)		(156,696)	
Purchase of tangible fixed assets		(1,233,553)		(111,613)	
Proceeds on disposal of tangible fixed assets		5,000		1,280	
Purchase of fixed asset investments		(80,668)		(10,647)	
Proceeds on disposal of fixed asset investments		72,638		2,661	
Interest received		3,793		2,198	
Dividends received		10,721		10,648	
<b>Net cash used in investing activities</b>		<b>(1,264,563)</b>		<b>(262,169)</b>	
<b>Financing activities</b>					
Proceeds from borrowings		2,250,000		1,000,000	
Repayment of borrowings		(300,000)		(639,000)	
Proceeds of new bank loans		1,455,000		1,492,000	
Repayment of bank loans		(908,280)		(172,929)	
Payment of finance leases obligations		(10,914)		(7,992)	
<b>Net cash generated from financing activities</b>		<b>2,485,806</b>		<b>1,672,079</b>	
<b>Net (decrease)/increase in cash and cash equivalents</b>		<b>(124,916)</b>		<b>627,982</b>	
Cash and cash equivalents at beginning of year		1,913,779		1,285,797	
<b>Cash and cash equivalents at end of year</b>		<b>1,788,863</b>		<b>1,913,779</b>	

# **WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND INDUSTRY**

## **(A COMPANY LIMITED BY GUARANTEE)**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

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## **1 Accounting policies**

### **Company information**

West and North Yorkshire Chamber of Commerce and Industry is a private company limited by guarantee incorporated in England and Wales. The registered office is Devere House, Vicar Lane, Little Germany, Bradford, BD1 5AH.

The group consists of West and North Yorkshire Chamber of Commerce and Industry and all of its subsidiaries.

### **1.1 Accounting convention**

These financial statements have been prepared in accordance with The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the requirements of the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The company is a qualifying entity for the purposes of FRS 102, being the parent of a group that prepares publicly available consolidated financial statements, which are intended to give a true and fair view of the assets, liabilities, financial position and profit or loss of the group. The company has therefore taken advantage of exemptions from the following disclosure requirements for parent company information presented within the consolidated financial statements:

- Section 4 'Statement of Financial Position' – Reconciliation of the opening and closing number of shares;
- Section 7 'Statement of Cash Flows' – Presentation of a statement of cash flow and related notes and disclosures

### **1.2 Basis of consolidation**

In the parent company financial statements, the cost of a business combination is the fair value at the acquisition date of the assets given, equity instruments issued and liabilities incurred or assumed, plus costs directly attributable to the business combination. The excess of the cost of a business combination over the fair value of the identifiable assets, liabilities and contingent liabilities acquired is recognised as goodwill. The cost of the combination includes the estimated amount of contingent consideration that is probable and can be measured reliably, and is adjusted for changes in contingent consideration after the acquisition date. Provisional fair values recognised for business combinations in previous periods are adjusted retrospectively for final fair values determined in the 12 months following the acquisition date. Investments in subsidiaries, joint ventures and associates are accounted for at cost less impairment.

Deferred tax is recognised on differences between the value of assets (other than goodwill) and liabilities recognised in a business combination accounted for using the purchase method and the amounts that can be deducted or assessed for tax, considering the manner in which the carrying amount of the asset or liability is expected to be recovered or settled. The deferred tax recognised is adjusted against goodwill or negative goodwill.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

---

**1 Accounting policies**

**(Continued)**

The consolidated financial statements incorporate those of West and North Yorkshire Chamber of Commerce and Industry and all of its subsidiaries apart from BEF-FFE CIP LLP which under the Companies Act 2006 section 405, has been excluded from being consolidated on the grounds of materiality. Subsidiaries acquired during the year are consolidated using the purchase method. Their results are incorporated from the date that control passes.

All financial statements are made up to 31 March 2020. Where necessary, adjustments are made to the financial statements of subsidiaries to bring the accounting policies used into line with those used by other members of the group.

All intra-group transactions, balances and unrealised gains on transactions between group companies are eliminated on consolidation. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment of the asset transferred.

**1.3 Going concern**

Towards the end of the financial year, coronavirus Covid-19 resulted in a global pandemic affecting trading businesses globally, including within the UK. The speed and severity of the impact has been unprecedented and while the UK Government has introduced considerable measures to help business through this extremely challenging time, the full impact of Covid-19 on the company and the group is currently unknown.

Chamber provides many levels of support to a wide range of businesses, many of which have been closed during lockdown. This has had a negative impact on post year-end trading, particularly in the International and Events segments of Chamber. Costs were managed through early actions, which included taking advantage of the Government's Coronavirus Job Retention Scheme. Services continued to be delivered through the use of technology e.g. webinars in place of events and online international training courses. The Chamber has two business support contracts funded by the European Union, which will provide income throughout 2020 and 2021.

The wider Chamber group also provides funding to business through its subsidiaries headed by Business & Enterprise Finance Ltd ("BEF"). The ability of BEF's debtors to repay loans advanced may be impacted by the economic consequences of the pandemic and that impact could be significant, particularly given the period over which the pandemic could impact the economy remains unknown. As part of a proactive plan developed by BEF's executive team, proactive measures were undertaken to mitigate the worst effects of the lockdown. This plan is reviewed on an ongoing basis and is subject to a formal quarterly review in line with its current Covid-19 contingency plans. Nevertheless, there remains a heightened risk of bad debts as a result of the pandemic.

BEF is in a fortunate position as it benefits from a group guarantee facility for loans advanced. Much of the existing loan portfolio is backed by the Enterprise Finance Guarantee Scheme ("EFGS"), a Government scheme which effectively underwrites 75% of loans where recovery options have been exhausted. BEF also benefits from it being a delivery partner for the British Business Bank's ("BBB") enhanced Coronavirus Business Interruption Loan Scheme (CBILS), which is the Government's specific response to the current crisis. Since 23 March 2020, CBILS provides an 80% guarantee on all the loans made subsequent to that date, with the Scheme paying financing interest for 12 months. A number of the historical loans, as part of the proactive exercise undertaken by the executive team, have also been placed onto the CBILS programme. The portfolio covered by EFGS and CBILS is approximately 74%.

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**1 Accounting policies**

**(Continued)**

Positively, lockdown is easing and activity within Chamber is returning. BEF has continued to trade post year-end and as an accredited CBILS lender is seeing good activity. As a result, the group as a whole has reported small profits post year-end and cash flow has remained positive. Nonetheless, the directors continue to monitor cash flow carefully with regular cash flow projections, sensitised as appropriate.

The directors have considered the above together with other factors as part of their assessment of going concern. Although the current economic climate creates both cash flow and profitability risks for the company, the sensitised profit and loss and cash flow projections support their assessment that on balance the Group has sufficient resources to enable trading to continue for a period of at least one year from the date of approval of the financial statements. Accordingly, these financial statements have been prepared on the going concern basis.

**1.4 Turnover**

Income comprises of annual membership fees, provision of services to customers, rental income, contract income, interest and fees chargeable in respect of the provision of loan finance to customers, and profits due from managing the group's associates. Income is shown net of value added taxes and is recognised as follows:

Membership fees are accrued for across the length of the membership.

Service income is accrued when the services has been performed.

Contract income is accrued when the underlying conditions of the contract are met and income is deemed to be receivable.

Rental income is included within the financial statements as it becomes receivable.

Income from interest and fees is calculated in line with the underlying agreement and recognised on an accruals basis.

**1.5 Intangible fixed assets other than goodwill**

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	20%-33% straight line
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**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

**WEST AND NORTH YORKSHIRE CHAMBER OF COMMERCE AND  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2%-4% straight line
Fixtures and fittings	10%-33% straight line

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the profit and loss account.

**1.7 Fixed asset investments**

Equity investments are measured at fair value through profit or loss, except for those equity investments that are not publicly traded and whose fair value cannot otherwise be measured reliably, which are recognised at cost less impairment until a reliable measure of fair value becomes available.

In the parent company financial statements, investments in subsidiaries, associates and jointly controlled entities are initially measured at cost and subsequently measured at cost less any accumulated impairment losses.

A subsidiary is an entity controlled by the group. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Investments (other than investments in subsidiaries) are stated at market value at the balance sheet date.

The investment portfolio, see note 14, is held to generate returns and gains for the group and accordingly is designated as fair value through profit and loss ("FVTPL"). Under this designation the portfolio is revalued at each period end to its fair value, as determined by reference to quoted market prices and values determined by independent fund managers, with any gains or losses going through the statement of financial activity.

**1.8 Impairment of fixed assets**

At each reporting period end date, the group reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

The carrying amount of the investments accounted for using the equity method is tested for impairment as a single asset. Any goodwill included in the carrying amount of the investment is not tested separately for impairment.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

**1.9 Cash and cash equivalents**

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.10 Financial instruments**

The group has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the group's balance sheet when the group becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset and the net amounts presented in the financial statements when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Fair value measurement of financial instruments***

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Other financial assets***

Other financial assets, including investments in equity instruments which are not subsidiaries, associates or joint ventures, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in profit or loss, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

***Impairment of financial assets***

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in profit or loss.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in profit or loss.

***Derecognition of financial assets***

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the group transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

***Classification of financial liabilities***

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the group after deducting all of its liabilities.

***Basic financial liabilities***

Basic financial liabilities, including creditors, bank loans and loans from fellow group companies, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Other financial liabilities***

Derivatives, including interest rate swaps and forward foreign exchange contracts, are not basic financial instruments. Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value. Changes in the fair value of derivatives are recognised in profit or loss in finance costs or finance income as appropriate, unless hedge accounting is applied and the hedge is a cash flow hedge.

Debt instruments that do not meet the conditions in FRS 102 paragraph 11.9 are subsequently measured at fair value through profit or loss. Debt instruments may be designated as being measured at fair value through profit or loss to eliminate or reduce an accounting mismatch or if the instruments are measured and their performance evaluated on a fair value basis in accordance with a documented risk management or investment strategy.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the group's contractual obligations expire or are discharged or cancelled.

**1.11 Taxation**

The tax expense represents the sum of the tax currently payable and deferred tax.

***Current tax***

The tax currently payable is based on taxable profit for the year. Taxable profit differs from net profit as reported in the profit and loss account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The group's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

***Deferred tax***

Deferred tax liabilities are generally recognised for all timing differences and deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Such assets and liabilities are not recognised if the timing difference arises from goodwill or from the initial recognition of other assets and liabilities in a transaction that affects neither the tax profit nor the accounting profit.

The carrying amount of deferred tax assets is reviewed at each reporting end date and reduced to the extent that it is no longer probable that sufficient taxable profits will be available to allow all or part of the asset to be recovered. Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised. Deferred tax is charged or credited in the profit and loss account, except when it relates to items charged or credited directly to equity, in which case the deferred tax is also dealt with in equity. Deferred tax assets and liabilities are offset if, and only if, there is a legally enforceable right to offset current tax assets and liabilities and the deferred tax assets and liabilities relate to taxes levied by the same tax authority.

**1.12 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.13 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**1.14 Leases**

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessees. All other leases are classified as operating leases.

Assets held under finance leases are recognised as assets at the lower of the assets fair value at the date of inception and the present value of the minimum lease payments. The related liability is included in the balance sheet as a finance lease obligation. Lease payments are treated as consisting of capital and interest elements. The interest is charged to profit or loss so as to produce a constant periodic rate of interest on the remaining balance of the liability.

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FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

Rental income from operating leases is recognised on a straight line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight line basis over the lease term.

**1.15 Government grants**

Government grants received for the purpose of providing loans in accordance with the company's principal activity are either credited to a deferral account or included within other loans and released to a Funding Reserve upon the fulfilment of various conditions relating to the grant.

Government grants relating to turnover are recognised as income over the periods when the related costs are incurred. Grants relating to an asset are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

**1.16 Foreign exchange**

Transactions in currencies other than pounds sterling are recorded at the rates of exchange prevailing at the dates of the transactions. At each reporting end date, monetary assets and liabilities that are denominated in foreign currencies are retranslated at the rates prevailing on the reporting end date. Gains and losses arising on translation in the period are included in profit or loss.

**1.17 Other reserves - Funding reserve**

Funding provided under Government/EU backed business support initiatives for the purpose of providing loans to individuals who would otherwise be excluded from mainstream finance is credited to the balance sheet according to conditions attaching to the funding. Where funding is unconditional and the probability of clawback by the funder is considered remote it is credited to a funding reserve, otherwise funding is credited to a deferred income account within other loans.

Where loans have been made using this funding any losses arising are charged to the funding reserve or deferred income account as appropriate.

Amounts held within the funding reserve and deferred income account are retained until such time as all terms and conditions of the funding have been met and funds become freely available for lending by the company.

**2 Judgements and key sources of estimation uncertainty**

In the application of the group's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**2 Judgements and key sources of estimation uncertainty**

**(Continued)**

**Key sources of estimation uncertainty**

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows.

**Recognition of bad debts**

Part of the group's trade is the provision of finance to organisations who are largely unable to obtain finance from alternative sources. Consequently there is an increased risk of debts becoming irrecoverable. The group's policy on loan receivables funded by grant funds is to pursue all available methods to recover the balance outstanding. Once all methods have been exhausted, the balance is written off in full to the funding reserve. For non-grant funded loan receivables, a portfolio approach is taken to bad debt provisioning based on the collective experience of the group. On this basis, approximately 6% of advances is taken as a bad debt charge, which is based on the group's actual experience over the last 10 years.

**3 Turnover and other revenue**

An analysis of the group's turnover is as follows:

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>		
Revenue grants receivable	222,213	517,107
Commission and other fees	343,299	176,813
Interest from loans	1,276,793	1,204,464
Business services	924,038	883,539
Sales and marketing	989,498	950,711
International	1,063,139	1,050,024
Rental income	726,956	738,658
Policy and representation	27,859	22,389
Other income	7,368	26,068
	<u>5,581,163</u>	<u>5,569,773</u>

**Turnover analysed by geographical market**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
United Kingdom	<u>5,581,163</u>	<u>5,569,773</u>

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**4 Operating profit**

	<b>2020</b>	<b>2019</b>
	£	£
Operating profit for the year is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	145,768	148,986
Depreciation of tangible fixed assets held under finance leases	3,492	4,819
Reversal of past impairment of tangible fixed assets	(247,650)	-
Amortisation of intangible assets	48,733	57,846
	<u>          </u>	<u>          </u>

**5 Auditor's remuneration**

	<b>2020</b>	<b>2019</b>
	£	£
Fees payable to the company's auditor and associates:		
<b>For audit services</b>		
Audit of the financial statements of the group and company	8,000	7,665
Audit of the financial statements of the company's subsidiaries	12,350	6,855
	<u>          </u>	<u>          </u>
	<u>20,350</u>	<u>14,520</u>

**6 Employees**

The average monthly number of persons (including directors) employed by the group and company during the year was:

	<b>Group</b>		<b>Company</b>	
	<b>2020</b>	<b>2019</b>	<b>2020</b>	<b>2019</b>
	<b>Number</b>	<b>Number</b>	<b>Number</b>	<b>Number</b>
Administration and support	89	81	63	58
Executive directors	3	2	1	1
Non-executive directors	17	18	13	13
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
	<u>109</u>	<u>101</u>	<u>77</u>	<u>72</u>

The group numbers for executive and non-executive directors include directors of subsidiaries.

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**6 Employees** **(Continued)**

Their aggregate remuneration comprised:

	<b>Group 2020 £</b>	<b>2019 £</b>	<b>Company 2020 £</b>	<b>2019 £</b>
Wages and salaries	2,547,333	2,485,971	1,628,137	1,591,651
Social security costs	232,503	220,298	143,909	134,891
Pension costs	259,235	222,836	218,370	180,729
	<u>3,039,071</u>	<u>2,929,105</u>	<u>1,990,416</u>	<u>1,907,271</u>

**7 Directors' remuneration**

	<b>2020 £</b>	<b>2019 £</b>
Remuneration for qualifying services	88,559	84,500
Company pension contributions to defined contribution schemes	40,000	40,000
	<u>128,559</u>	<u>124,500</u>

The number of directors for whom retirement benefits are accruing under defined contribution schemes amounted to 1 (2019 - 1).

As total directors' remuneration was less than £200,000 in the current year, no disclosure is provided for that year.

**8 Interest receivable and similar income**

	<b>2020 £</b>	<b>2019 £</b>
<b>Interest income</b>		
Interest on bank deposits	3,793	2,198
<b>Other income from investments</b>		
Dividends received	10,721	10,648
Total income	<u>14,514</u>	<u>12,846</u>

Investment income includes the following:

Dividends from financial assets measured at fair value through profit or loss	<u>10,721</u>	<u>10,648</u>
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FOR THE YEAR ENDED 31 MARCH 2020**

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<b>9</b>	<b>Interest payable and similar expenses</b>		
		<b>2020</b>	<b>2019</b>
		£	£
	Interest on bank overdrafts and loans	134,813	80,978
	Other interest on financial liabilities	94,564	24,727
		<u>          </u>	<u>          </u>
	Total finance costs	229,377	105,705
		<u>          </u>	<u>          </u>
<b>10</b>	<b>Amounts written off investments</b>		
		<b>2020</b>	<b>2019</b>
		£	£
	<b>Fair value gains/(losses) on financial instruments</b>		
	Change in value of financial assets held at fair value through profit or loss	(82,233)	5,736
	<b>Other gains/(losses)</b>		
	Gain on disposal of current asset investments	9,700	529
		<u>          </u>	<u>          </u>
		(72,533)	6,265
		<u>          </u>	<u>          </u>
<b>11</b>	<b>Taxation</b>		
		<b>2020</b>	<b>2019</b>
		£	£
	<b>Current tax</b>		
	UK corporation tax on profits for the current period	1,200	-
	Adjustments in respect of prior periods	(33,867)	33
		<u>          </u>	<u>          </u>
	Total current tax	(32,667)	33
		<u>          </u>	<u>          </u>
	<b>Deferred tax</b>		
	Origination and reversal of timing differences	1,100	14,000
		<u>          </u>	<u>          </u>
	Total tax (credit)/charge	(31,567)	14,033
		<u>          </u>	<u>          </u>

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**11 Taxation**

**(Continued)**

The actual (credit)/charge for the year can be reconciled to the expected charge for the year based on the profit or loss and the standard rate of tax as follows:

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Profit before taxation	47,314	39,152
Expected tax charge based on the standard rate of corporation tax in the UK of 19.00% (2019: 19.00%)	8,990	7,439
Tax effect of expenses that are not deductible in determining taxable profit	-	(15,927)
Tax effect of income not taxable in determining taxable profit	(47,054)	(20,153)
Tax effect of utilisation of tax losses not previously recognised	(7,479)	-
Unutilised tax losses carried forward	31,075	26,060
Depreciation on assets not qualifying for tax allowances	13,921	7,090
Amortisation on assets not qualifying for tax allowances	2,320	6,879
Research and development tax credit	(32,451)	-
Other	(889)	2,645
Taxation (credit)/charge	(31,567)	14,033

**12 Intangible fixed assets**

<b>Group</b>	<b>Goodwill</b>	<b>Software</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2019	(541,506)	240,583	(300,923)
Additions	-	42,494	42,494
At 31 March 2020	(541,506)	283,077	(258,429)
<b>Amortisation and impairment</b>			
At 1 April 2019	(541,506)	22,439	(519,067)
Amortisation charged for the year	-	48,733	48,733
At 31 March 2020	(541,506)	71,172	(470,334)
<b>Carrying amount</b>			
At 31 March 2020	-	211,905	211,905
At 31 March 2019	-	218,144	218,144

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**12 Intangible fixed assets**

**(Continued)**

<b>Company</b>	<b>Goodwill</b>	<b>Software</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2019	181,025	173,862	354,887
Additions	-	26,394	26,394
At 31 March 2020	181,025	200,256	381,281
<b>Amortisation and impairment</b>			
At 1 April 2019	181,025	18,515	199,540
Amortisation charged for the year	-	42,691	42,691
At 31 March 2020	181,025	61,206	242,231
<b>Carrying amount</b>			
At 31 March 2020	-	139,050	139,050
At 31 March 2019	-	155,347	155,347

**13 Tangible fixed assets**

<b>Group</b>	<b>Freehold land and buildings</b>	<b>Fixtures and fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2019	6,018,344	1,066,516	7,084,860
Additions	1,189,334	44,219	1,233,553
Disposals	-	(6,665)	(6,665)
At 31 March 2020	7,207,678	1,104,070	8,311,748
<b>Depreciation and impairment</b>			
At 1 April 2019	3,549,213	851,343	4,400,556
Depreciation charged in the year	40,754	108,506	149,260
Reversal of past impairment	(247,650)	-	(247,650)
Eliminated in respect of disposals	-	(1,665)	(1,665)
At 31 March 2020	3,342,317	958,184	4,300,501
<b>Carrying amount</b>			
At 31 March 2020	3,865,361	145,886	4,011,247
At 31 March 2019	2,469,131	215,173	2,684,304

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**13 Tangible fixed assets**

**(Continued)**

<b>Company</b>	<b>Freehold land and buildings £</b>	<b>Fixtures and fittings £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2019	3,968,915	834,944	4,803,859
Additions	1,189,334	18,245	1,207,579
Disposals	-	(1,665)	(1,665)
	<u>5,158,249</u>	<u>851,524</u>	<u>6,009,773</u>
<b>Depreciation and impairment</b>			
At 1 April 2019	2,168,556	689,432	2,857,988
Depreciation charged in the year	36,823	74,708	111,531
Eliminated in respect of disposals	-	(1,665)	(1,665)
	<u>2,205,379</u>	<u>762,475</u>	<u>2,967,854</u>
<b>Carrying amount</b>			
At 31 March 2020	<u>2,952,870</u>	<u>89,049</u>	<u>3,041,919</u>
At 31 March 2019	<u>1,800,359</u>	<u>145,512</u>	<u>1,945,871</u>

The carrying value of land and buildings comprises the following amount in respect of land, which is not depreciated:

	<b>Group 2020 £</b>	<b>2019 £</b>	<b>Company 2020 £</b>	<b>2019 £</b>
Freehold	<u>930,705</u>	<u>930,705</u>	<u>750,000</u>	<u>750,000</u>

The net carrying value of tangible fixed assets includes the following in respect of assets held under finance leases or hire purchase contracts.

	<b>Group 2020 £</b>	<b>2019 £</b>	<b>Company 2020 £</b>	<b>2019 £</b>
Fixtures and fittings	<u>8,531</u>	<u>28,122</u>	<u>8,531</u>	<u>28,122</u>
Depreciation charge for the year in respect of leased assets	<u>3,492</u>	<u>4,819</u>	<u>3,492</u>	<u>4,819</u>

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**14 Fixed asset investments**

	Notes	Group 2020 £	2019 £	Company 2020 £	2019 £
Investments in subsidiaries	27	-	-	2	2
Listed investments		305,926	370,429	305,926	370,429
		<u>305,926</u>	<u>370,429</u>	<u>305,928</u>	<u>370,431</u>
<b>Listed investments included above:</b>					
Listed investments carrying amount		<u>305,926</u>	<u>370,429</u>	<u>305,926</u>	<u>370,429</u>

The company's investment portfolio is managed by professional investment managers in accordance with a general investment policy set by the board.

The aggregate historical cost of the listed investments, which are measured at fair value, was £325,420 (2019 - £307,690).

**Movements in fixed asset investments**

Group	Listed investments £
<b>Cost or valuation</b>	
At 1 April 2019	370,429
Additions	80,668
Valuation changes	(82,233)
Disposals	(62,938)
	<u>305,926</u>
<b>Carrying amount</b>	
At 31 March 2020	<u>305,926</u>
At 31 March 2019	<u>370,429</u>

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**14 Fixed asset investments**

**(Continued)**

**Movements in fixed asset investments**

<b>Company</b>	<b>Shares in group undertakings</b>	<b>Listed investments</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or valuation</b>			
At 1 April 2019	2	370,429	370,431
Additions	-	80,668	80,668
Valuation changes	-	(82,233)	(82,233)
Disposals	-	(62,938)	(62,938)
	<hr/>	<hr/>	<hr/>
At 31 March 2020	2	305,926	305,928
	<hr/>	<hr/>	<hr/>
<b>Carrying amount</b>			
At 31 March 2020	2	305,926	305,928
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2019	2	370,429	370,431
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**15 Financial instruments**

	<b>Group 2020</b>	<b>2019</b>	<b>Company 2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Carrying amount of financial assets</b>				
Instruments measured at fair value through profit or loss	305,926	370,429	305,926	370,429
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

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**16 Debtors**

	<b>Group 2020</b>	<b>2019</b>	<b>Company 2020</b>	<b>2019</b>
	£	£	£	£
<b>Amounts falling due within one year:</b>				
Trade debtors	563,443	740,660	412,866	570,994
Corporation tax recoverable	34,348	-	2,116	-
Amounts owed by undertakings in which the company has a participating interest	74,720	105,967	-	-
Other debtors	2,719,576	2,553,612	214,440	4,428
Prepayments and accrued income	170,449	239,715	170,449	239,715
	<u>3,562,536</u>	<u>3,639,954</u>	<u>799,871</u>	<u>815,137</u>
<b>Amounts falling due after more than one year:</b>				
Other debtors	8,836,310	7,350,855	-	-
Deferred tax asset (note 21)	-	45,000	-	45,000
	<u>8,836,310</u>	<u>7,395,855</u>	<u>-</u>	<u>45,000</u>
<b>Total debtors</b>	<u>12,398,846</u>	<u>11,035,809</u>	<u>799,871</u>	<u>860,137</u>

Other debtors include £11,003,258 (2019 - £9,340,898) of loans made on a commercial basis. These loans have been recognised net of unearned interest on the basis that borrowers can repay their funding early, with no financial penalty being incurred.

The loans included within other debtors are net of a bad debt provision totalling £180,629 (2019 - £31,700), as calculated per the policy documented in note 2.

**17 Loans and overdrafts**

	<b>Group 2020</b>	<b>2019</b>	<b>Company 2020</b>	<b>2019</b>
	£	£	£	£
Bank loans	3,460,087	2,913,367	1,136,856	627,867
Other loans	3,311,097	1,361,097	-	-
	<u>6,771,184</u>	<u>4,274,464</u>	<u>1,136,856</u>	<u>627,867</u>
Payable within one year	1,129,666	977,544	96,245	72,140
Payable after one year	5,641,518	3,296,920	1,040,611	555,727
	<u>6,771,184</u>	<u>4,274,464</u>	<u>1,136,856</u>	<u>627,867</u>

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**17 Loans and overdrafts**

**(Continued)**

The group has nine long term loans with varying interest rates, which are repayable over varying periods up to January 2029.

Freehold land and buildings have been pledged to secure borrowings of the group. Further charges against the loan debtor book have also been provided as security.

Other loans of £nil (2019 - £300,000) have been received under funding agreements as disclosed in accounting policy 1.17.

**18 Finance lease obligations**

	<b>Group 2020 £</b>	<b>2019 £</b>	<b>Company 2020 £</b>	<b>2019 £</b>
Future minimum lease payments due under finance leases:				
Within one year	6,372	7,992	6,372	7,992
In two to five years	-	9,294	-	9,294
	<u>6,372</u>	<u>17,286</u>	<u>6,372</u>	<u>17,286</u>

Amounts due under finance leases are secured against the assets to which they relate.

Finance lease payments represent rentals payable by the company or group for certain items of plant and machinery. Leases include purchase options at the end of the lease period, and no restrictions are placed on the use of the assets. The average remaining lease term is 1 year. All leases are on a fixed repayment basis and no arrangements have been entered into for contingent rental payments.

**19 Creditors: amounts falling due within one year**

	<b>Notes</b>	<b>Group 2020 £</b>	<b>2019 £</b>	<b>Company 2020 £</b>	<b>2019 £</b>
Bank loans	<b>17</b>	1,068,569	616,447	96,245	72,140
Obligations under finance leases	<b>18</b>	6,372	7,992	6,372	7,992
Other borrowings	<b>17</b>	61,097	361,097	-	-
Trade creditors		353,905	222,843	332,060	152,834
Corporation tax payable		1,200	219	-	-
Other taxation and social security		78,949	145,034	72,649	144,295
Other creditors		646,697	616,818	140,016	161,036
Accruals and deferred income		699,531	797,171	699,534	773,231
		<u>2,916,320</u>	<u>2,767,621</u>	<u>1,346,876</u>	<u>1,311,528</u>

Net obligations under finance lease and hire purchase contracts totalling £6,372 (2019 - £7,992) are secured on the assets to which they relate.

Bank loans and overdrafts are secured as disclosed in note 17.

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**20 Creditors: amounts falling due after more than one year**

	Notes	Group 2020 £	2019 £	Company 2020 £	2019 £
Bank loans and overdrafts	17	2,391,518	2,296,920	1,040,611	555,727
Obligations under finance leases	18	-	9,294	-	9,294
Other borrowings	17	3,250,000	1,000,000	-	-
Amounts owed to group undertakings		-	-	250,000	250,000
Government grants		611,397	-	611,397	-
Other creditors		200,000	200,000	200,000	200,000
		<u>6,452,915</u>	<u>3,506,214</u>	<u>2,102,008</u>	<u>1,015,021</u>

Net obligations under finance lease and hire purchase contracts totalling £nil (2019 - £9,294) are secured on the assets, to which they relate.

Bank loans and overdrafts are secured as disclosed in note 17.

Other creditors are secured on land held by the company.

Amounts included above which fall due after five years are as follows:

Payable by instalments	622,636	265,497	622,636	250,639
Payable other than by instalments	-	-	250,000	250,000
	<u>622,636</u>	<u>265,497</u>	<u>872,636</u>	<u>500,639</u>

**21 Deferred taxation**

The following are the major deferred tax liabilities and assets recognised by the group and company, and movements thereon:

Group	Liabilities 2020 £	Liabilities 2019 £	Assets 2020 £	Assets 2019 £
Accelerated capital allowances	80,100	124,000	-	-
Tax losses	-	-	-	45,000
	<u>80,100</u>	<u>124,000</u>	<u>-</u>	<u>45,000</u>

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**21 Deferred taxation**

(Continued)

	<b>Liabilities 2020 £</b>	<b>Liabilities 2019 £</b>	<b>Assets 2020 £</b>	<b>Assets 2019 £</b>
<b>Company</b>				
Accelerated capital allowances	41,000	86,000	-	-
Tax losses	-	-	-	45,000
	<u>41,000</u>	<u>86,000</u>	<u>-</u>	<u>45,000</u>
			<b>Group 2020 £</b>	<b>Company 2020 £</b>
<b>Movements in the year:</b>				
Liability at 1 April 2019			79,000	41,000
Charge to profit or loss			1,100	-
Liability at 31 March 2020			<u>80,100</u>	<u>41,000</u>

**22 Retirement benefit schemes**

	<b>2020 £</b>	<b>2019 £</b>
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	<u>259,235</u>	<u>222,836</u>

A defined contribution pension scheme is operated for all qualifying employees. The assets of the scheme are held separately from those of the group in an independently administered fund.

**23 Operating lease commitments**

At the reporting end date the group had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	<b>Group 2020 £</b>	<b>2019 £</b>	<b>Company 2020 £</b>	<b>2019 £</b>
Within one year	91,812	103,441	84,780	103,441
Between two and five years	132,777	164,458	122,229	164,458
In over five years	-	3,625	-	3,625
	<u>224,589</u>	<u>271,524</u>	<u>207,009</u>	<u>271,524</u>

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**24 Financial commitments, guarantees and contingent liabilities**

The company is guarantor for up to £1 for its subsidiary, Business & Enterprise Finance Limited.

Business & Enterprise Finance Limited is guarantor for up to £1 each for three of its subsidiaries, Business & Enterprise Finance (NE) Limited, Goole Development Trust and BEF-NPIF GP Limited.

Business & Enterprise Finance Limited is guarantor for borrowings held by BEF BSC Ltd, should BEF BSC Ltd default on its borrowing repayments. The maximum liability that Business & Enterprise Finance Limited could incur is an amount equal to 5% of BEF BSC Ltd's aggregate financial indebtedness at the first date of any written demand being provided by the funder. At the year end, BEF BSC Ltd had borrowings totalling £3,250,000 (2019 - £1,000,000) relating to this guarantee

Business and Enterprise Finance (NE) Limited is subject to a cross-company guarantee with Business & Enterprise Finance Limited in respect of borrowings from Unity Trust Bank. As such, the company has fixed and floating charges over its assets. At the year end, borrowings in relation to these charges amounted to £2,323,231 (2019 - £1,965,335).

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**25 Related party transactions**

**Transactions with related parties**

During the year the group entered into the following transactions with related parties:

	<b>Management charges</b>	
	<b>2020</b>	<b>2019</b>
	£	£
<b>Group</b>		
Entities over which the entity has control, joint control or significant influence	1,500	1,500
	<u>1,500</u>	<u>1,500</u>
	<u><u>1,500</u></u>	<u><u>1,500</u></u>

In the year the group received a profit share of £100,355 (2019- £99,744) as income, in line with its profit share agreement with its associate as disclosed in 28 to the financial statements.

**Company**

Entities over which the entity has control, joint control or significant influence	1,500	1,500
	<u>1,500</u>	<u>1,500</u>
	<u><u>1,500</u></u>	<u><u>1,500</u></u>

The following amounts were outstanding at the reporting end date:

	<b>Amounts owed to related parties</b>	
	<b>2020</b>	<b>2019</b>
	£	£
<b>Company</b>		
Subsidiaries	250,000	250,000
	<u>250,000</u>	<u>250,000</u>
	<u><u>250,000</u></u>	<u><u>250,000</u></u>

**26 Controlling party**

The company has no ultimate controlling party.

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**27 Subsidiaries**

Details of the company's subsidiaries at 31 March 2020 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held	
				Direct	Indirect
BEF-FFE CIP LLP	England and Wales	Special purpose vehicle to carry investment interest	Partner	-	50.00
BEF-NPIF GP Limited	England and Wales	Managing partner of an AIF	Company limited by guarantee	-	100.00
Business & Enterprise Finance (NE) Ltd	England and Wales	Provision of loans	Company limited by guarantee	-	100.00
Business & Enterprise Finance Ltd	England and Wales	Provision of loans	Company limited by guarantee	100.00	-
Commerce Court Limited	England and Wales	Dormant	Ordinary shares	100.00	-
Goole Development Trust	England and Wales	Provision of loans	Company limited by guarantee	-	100.00
BEF BSC Limited	England and Wales	Provision of loans	Ordinary shares	-	100.00

Under the Companies Act 2006 section 405, the subsidiary undertaking BEF-FFE CIP LLP, has been excluded from the consolidation on the grounds of materiality.

The registered office of the company's subsidiary entities is Devere House, Vicar Lane, Little Germany, Bradford, West Yorkshire, BD1 5AH.

**28 Associates**

Details of associates at 31 March 2020 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held	
				Direct	Indirect
NPIF YHTV Microfinance LP	England and Wales	Provision of loans	General Partner	-	50

NPIF YHTV Microfinance LP has not been recognised in the group accounts on the equity method of accounting on the basis that the underlying legal agreements in place clearly identify that the group has no right to the underlying assets of the company, and that a pre-determined profit share is in place.

On the basis that the investment has £nil cost, that the group has no entitlement to the associate's assets, and the group's share of profits have already been allocated and paid to the group, the associate has not been accounted for as an associate. Under both the historical cost method and the equity method the associate would have £nil value. Profit allocations from the LP are recognised in the group during the year in which those profits arise; this means that the group profit and loss reflects the equity method of accounting despite there being no equity balance attaching directly to this associate.

NPIF YHTV Microfinance LP had a turnover of £351,211 in the year with a profit of £168,784 before partnership allocations.

The registered office of the company's associate entity is Devere House, Vicar Lane, Little Germany, Bradford, West Yorkshire, BD1 5AH.

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**29 Cash absorbed by group operations**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Profit for the year after tax	78,881	25,119
<b>Adjustments for:</b>		
Taxation (credited)/charged	(31,567)	14,033
Finance costs	229,377	105,705
Investment income	(14,514)	(12,846)
Amortisation and impairment of intangible assets	48,733	57,846
Depreciation and impairment of tangible fixed assets	(98,390)	153,805
Gain on sale of investments	(9,700)	-
Amounts written off investments	82,233	(6,265)
Funding reserve transfer (see note 2)	(636,059)	(430,050)
<b>Movements in working capital:</b>		
Increase in debtors	(1,164,593)	(1,107,874)
Increase in creditors	399,517	573,402
<b>Cash absorbed by operations</b>	<b>(1,116,082)</b>	<b>(627,125)</b>

**30 Analysis of changes in net debt - group**

	<b>1 April 2019</b>	<b>Cash flows</b>	<b>31 March 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Cash at bank and in hand	1,913,779	(124,916)	1,788,863
Borrowings excluding overdrafts	(4,274,464)	(2,496,720)	(6,771,184)
Obligations under finance leases	(17,286)	10,914	(6,372)
	<u>(2,377,971)</u>	<u>(2,610,722)</u>	<u>(4,988,693)</u>

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INDUSTRY  
(A COMPANY LIMITED BY GUARANTEE)  
PARENT STATEMENT OF TOTAL COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 MARCH 2020**

	2020 £	2019 £
Turnover	3,694,017	3,580,261
Cost of sales	(919,314)	(937,650)
<b>Gross profit</b>	<b>2,774,703</b>	<b>2,642,611</b>
Administrative expenses	(2,809,725)	(2,693,108)
Other operating income	38,243	54,754
<b>Operating profit/(loss)</b>	<b>3,221</b>	<b>4,257</b>
Interest receivable and similar income	10,768	10,845
Interest payable and similar expenses	(12,991)	(15,724)
Amounts written off investments	(72,533)	6,265
<b>(Loss)/profit before taxation</b>	<b>(71,535)</b>	<b>5,643</b>
Taxation	1,416	(13,000)
<b>(Loss)/profit for the financial year</b>	<b>(70,119)</b>	<b>(7,357)</b>
<b>Total comprehensive income for the year</b>	<b>(70,119)</b>	<b>(7,357)</b>

06/08/2020

The financial statements were approved and signed by the director and authorised for issue on .....

*Nick Garthwaite*

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Mr N J Garthwaite  
**Director**